



## STUDENT ENROLLMENT REQUEST

### Student Information

**Program:**                       Plumber                       HVAC/R                      Start Date: \_\_\_\_\_

New Student                       New Hire from Out of Work List or Re-Hire

**Full Name:** \_\_\_\_\_  

Last
MI
First

**Address:** \_\_\_\_\_  

Street
City/State/Zip

**Phone:** \_\_\_\_\_                      **Email:** \_\_\_\_\_

**Required documentation to enter PHCC training program:**

- High School Diploma or G.E.D                       Valid CA Drivers License                       Must be 18 or older

### Sponsoring Company Information

**Company:** \_\_\_\_\_

**Address:** \_\_\_\_\_  

Street
City/State/Zip

**Phone:** \_\_\_\_\_                      **Email:** \_\_\_\_\_

**Contact:** \_\_\_\_\_                      **Signature:** \_\_\_\_\_

\* All PHCC students are registered with the Department of Labor. Employers MUST request the Federal Certificate 14 days prior to start of job.

I want to enroll my employee into the following program(s)\*:

**State Indentured Apprentice** (*Plumber only*)                       **Trainee**  
 **Federally Indentured**                       **VA Apprentice**

Will your employee work on Public Works jobs? (*circle one*)                      YES                      NO

Will your employee work on Federal jobs? (*circle one*)                      YES                      NO

**Entrance Exam Request Date:** \_\_\_\_\_                      **Program Start Date:** \_\_\_\_\_

### PHCC STAFF USE

<p>Date Received: _____</p> <p>Exam Date: _____</p> <p>Orientation: _____</p> <p>Track: _____</p> <p>Invoiced: _____</p> <p>Enrollment Paid: _____</p>	<p>File Created: _____</p> <p>PDS: _____</p> <p>Rapids (DOL): _____</p> <p>Student ID #: _____</p> <p>Time Card Log: _____</p> <p>Audit Log: _____</p>
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